

DRAFT MINUTES
ORDINANCE DEVELOPMENT AND REVIEW SUBCOMMITTEE

Friday, February 21, 2014

Conference Room B, Audrey P. Beck Municipal Building

Members present: Peter Kochenburger, Bill Ryan

Staff present: Maria Capriola, Assistant Town Manager, Matt Hart, Town Manager, Lynda Lambert, Administrative Services Specialist, Pat Schneider, Director of Human Services, Cherie Trahan, Director of Finance, Curt Vincente, Director of Parks and Recreation

Town Council Member: Toni Moran

Public present: None

Call to Order

P. Kochenburger called the meeting to order at 8:02 a.m.

Approval of Minutes

Minutes of the meeting held on December 11, 2013 were approved.

Policy Goals of the Fee Waiver Ordinance

P. Kochenburger gave a brief overview of discussions at prior meetings. This overview included a review of proposed changes to the ordinance as approved by the committee and prepared by staff. P. Kochenburger initiated a discussion about whether the deficit in the Fee Waiver Program is artificial or not. C. Trahan indicated that from an accounting perspective, the deficit is not artificial.

M. Hart expressed concerns about the financial sustainability of the Fee Waiver Program. A lengthy discussion ensued about the Town Council's policy goals for the Fee Waiver Program. P. Schneider noted that in comparing her experience in other towns with Mansfield's waiver program, Mansfield is extremely generous.

T. Moran suggested that two options be proposed. B. Ryan briefly reviewed the committee's approval of limits and proposed ordinance changes at the last meeting. M. Capriola suggested that the Town Council consider who they want to benefit from this program. M. Hart recommended that the committee flush out policy directions before going back to the full Council. It was also suggested that staff needs to have the ability to suspend the program when the appropriation to support the program is reached in any given fiscal year.

P. Kochenburger asked that the staff come back to the next meeting with two options for the committee to consider as a result of the current discussions on this issue. The next meeting date was set for March 21, 2014 at 8:00am.

Public Participation

No members from the public were present.

Adjournment

The meeting was adjourned at 9:02am.

Respectfully submitted, Curt Vincente